

**KALASALINGAM ACADEMY OF RESEARCH AND EDUCATION**

(Deemed to be University)

Anand Nagar, Krishnankoil - 626 126

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MINUTES OF THE FIRST MEETING OF THE CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA) CELL FOR THE ACADEMIC YEAR 2021 – 2022, HELD AT 11.00 A.M. ON FRIDAY, THE 25<sup>th</sup> FEBRUARY 2022, THROUGH ONLINE MODE.

The following members were present:

1. Dr R. Nagaraj  
Vice-Chancellor -- Chairperson
2. Dr R. Viji  
HOD, Business Administration -- Member
3. Dr K. Kartheeban  
HOD, Computer Applications -- Member
4. Dr S. Remadevi  
HOD, Department of English -- Member
5. Dr R. Vishal Kumar  
Department of Business Administration -- Member
6. Dr J. Pradeep Kandhasamy  
Department of Computer Applications -- Member
7. Dr S. Karthik  
HOD, Department of Commerce -- Member
8. Dr R. Subramaniya Bharathy  
Department of Management Studies  
Periyar University, Salem – 636 011 -- External Member
9. Dr P. Shanmugavadivu  
Director, Internal Quality Assurance Cell.  
The Gandhigram Rural Institute  
(Deemed to be University), Dindigul - 624 302 -- External Member

10. Dr Ram Harish -- Member  
Administration and Finance, KARE

11. Dr Ramalakshmi R. -- Member - Secretary  
Director, CDOE, KARE

The Vice Chancellor welcomed all the Members to the first meeting of the Centre for Internal Quality Assurance (CIQA) Cell for the academic year 2021 – 2022. He broadly explained the Objective behind setting up the Centre for Distance and Online Education (CDOE) to offer degree programs in ODL and OL mode, and the importance of maintaining the highest level of quality in all the CDOE undertakes.

Vice Chancellor then invited the CIQA Member Secretary (Director-CDOE), Dr.Ramalakshmi, to present the activities and developments till date.

Dr. Ramalakshmi briefed the members about the following:

- 1) The extensive work undertaken with respect to the development of the Self Learning Material (SLM) for all the courses offered through CDOE, in accordance with the guidelines prescribed by UGC.
- 2) Framing of the detailed Regulations to govern these degree programs.
- 3) All the Learning material and practice assessments have been uploaded in MOOC platform for the learners to access.
- 4) A separate website, accessible through a link on the Homepage of KARE, has been created for CDOE, with all the necessary information.

The Members expressed their happiness on the progress made by CDOE in getting ready to launch the Online Degree programs for which approval was granted by UGC.

They advised the CDOE to study the Best Practices of other Institutions offering programs in ODL and OL modes. Members also stressed the need to take regular feedback from the students, once their Academic session starts, and promptly act on it.

With the vote of thanks to the Chair, the meeting ended at 01:00 pm.

cc: All individual members

  
**CHAIRPERSON, CIQA**